



Department of Corrections
NOTICE OF CHANGE TO
DEPARTMENT OPERATIONS MANUAL
Chapter 2, Article 4
Capital Outlay

**Transmittal
Letter Number:**

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June 11, 2002

The purpose of this document is to provide all Department Operations Manual (DOM) holders with information regarding revisions to Chapter 2, Article 4, Capital Outlay. These revisions incorporate into the DOM an update of existing processes, forms, time frames, references, and quantifiable information. Additional revisions have been included that are meant to clarify the requirements of sections of this article in DOM.

Please inform all persons concerned of the contents of this notice, which shall be maintained and the information contained in this document utilized until it is incorporated into the next updated DOM. Please direct any inquiries to Rick Grenz, Chief, Regulation and Policy Management Branch, at (916) 324-4331.

KATHY M. KINSER
Chief Deputy Director
Support Services

Attachment